

SUGGESTIONS FOR CHANGE TO EMPLOYEE HANDBOOK

Any employee who would like to suggest a change to the Employee Handbook may complete the form below and forward it to the Human Resources Director. All changes will be considered, but it may not be possible to make all the changes suggested. Your suggestions and input are appreciated.

Section for Suggested Change

What are the changes you would like to suggest?

Reason for change?

Name of Person Making Suggestion (not required)

Date

Please forward completed form to:
Linda Stewart, Human Resources Director
DCEA
534 E. First North Street
Morristown, TN 37814 or fax to 423-200-5101

